**Section 1410.140 Expiration and Renewal of Home Inspector Licenses**

a) Every home inspector license or home inspector entity license issued under the Act shall expire November 30 of even-numbered years.

b) Each applicant for renewal of a home inspector license issued pursuant to Sections 1410.100 and 1410.120 shall submit to the Division:

1) A renewal application, provided by the Division, that is signed and fully completed by the applicant;

2) The required fee set forth in Section 1410.400, payable to the Department; and

3) Proof of successful completion of the continuing education requirements of Section 1410.160.

c) Each applicant for renewal of a home inspector entity license issued pursuant to Section 1410.110 shall submit to the Division:

1) A renewal application, in a manner provided by the Division, that is signed and fully completed by the applicant; and

2) The fee as provided by this Part, payable to the Department; and

3) Proof that the licensee is in good standing and complies with all requirements of the Secretary of State of Illinois to transact business.

d) Any licensee who fails to renew by the expiration date of the license may renew the license for a period of 2 years following the expiration date of the license by submitting to the Division:

1) A renewal application, in a manner provided by the Division, that is signed and fully completed by the applicant;

2) The required renewal fee and late fee set forth in Section 1410.400; and

3) Proof of successful completion of the continuing education requirements of Section 1410.160.

e) Any person who fails to submit a renewal application within 2 years after the expiration date shall not be eligible to renew and must meet the requirements as a new applicant.

f) If the current term of the home inspector license ends within 90 days after the initial license is issued, the licensee is not required to complete CE for that license term, but shall complete all CE requirements before the next home inspector license renewal deadline.

g) Failure to receive a renewal form or notification of renewal from the Division shall not constitute an excuse for failure to pay the renewal fee or to renew the license. Practice on a non-renewed license shall be considered unlicensed practice and shall be subject to the disciplinary provisions of the Act.

h) Lapsed Fee Exemption

1) A home inspector whose license under the Act has expired is eligible to renew without paying any lapsed renewal fees provided that the license expired while the licensee was:

A) On active duty with the United States Armed Forces, such as the United States Army, United States Navy, United States Marine Corps, United States Air Force, United States Coast Guard, or State Militia called into the service or training for the United States;

B) Engaged in training, education, or employment under the supervision of the United States prior to induction into military service; or

C) An employee of the Department.

2) A licensee renewing in accordance with this subsection (h) may renew the license within a period of 2 years after honorable termination of the service, education, training, or employment and is not required to take any CE or examination to renew. The applicant shall furnish to the Division an affidavit or other supporting documentation demonstrating the service.

(Source: Amended at 48 Ill. Reg. 2424, effective February 2, 2024)