**Section 1440.320 Expiration and Renewal for Continuing Education Schools and Courses**

a) Every continuing education school and course license shall expire on December 31 of each odd numbered year.

b) Each licensed CE school shall be responsible for renewal of the CE school and course license on forms provided by the Division. Failure to receive a renewal form shall not constitute a valid reason for failure to pay the renewal fee or to renew the appropriate license.

c) The applicable fees shall be those set forth in Section 1440.170 of this Part.

d) Operation of a CE school on an expired or inoperative license shall constitute the unlicensed or unauthorized practice and shall be grounds for discipline pursuant to Section 20-15 of the Act.

e) Any continuing education school whose license under the Act has expired for more than two years shall not be eligible to renew its license and must make an initial application in accordance with the Act and this Part.

f) Any CE school whose license has expired for less than two years may renew the license at any time by complying with the requirements of the Act and this Part, making application and paying the required fees and penalties.

(Source: Amended at 33 Ill. Reg. 7077, effective May 14, 2009)