**Section 1450.220 Application for Residential Leasing Agent License by Examination**

a) Each applicant for a residential leasing agent license shall submit to the Division:

1) A signed and completed application, in a format provided by the Division;

2) The required fee set forth in Section 1450.130;

3) Proof of successful completion of the examination authorized by the Division;

4) Proof of sponsorship if the applicant is seeking an active license (see Section 1450.110); and

5) A transcript, if applicable.

b) Within 30 days after receipt and approval of a change of sponsorship, required fees and other documentation, the Division shall issue a residential leasing agent license to the licensee or notify the applicant of the basis for denial.

c) An applicant shall have one year from the date of receipt of a passing examination score to submit an application to the Division and to meet the requirements for licensure.

(Source: Amended at 45 Ill. Reg. 2851, effective February 23, 2021)