**Section 1450.1145 Application for Continuing Education Instructor License**

a) A person seeking a CE instructor license shall submit:

1) A signed and completed application in a format provided by the Division;

2) The required fee set forth in Section 1450.130; and

3) A certification that the applicant has attended and successfully completed a 6-hour instructor development course. This course may be the same as the 6-hour instructor training and development course set forth in Section 1450.1115(a)(3)(A). The 6-hour instructor training and development course shall not count towards residential leasing agent, broker, managing broker CE or pre-license instructor renewal requirements.

b) Applicants for a CE instructor license shall meet at least one of the following criteria:

1) Be licensed and active as a broker or managing broker for the immediately preceding 3 years;

2) Be currently admitted to practice law and, for the immediately preceding 3 years, have been engaged in real estate related work as part of the active practice of law, or taught real estate pre-license courses;

3) Be a credentialed real estate course instructor engaged in teaching for the immediately preceding 3 years;

4) Hold a professional designation, including but not limited to a designated real estate instructor (DREI);

5) Be approved by a college or university to teach a real estate degree program;

6) Have been licensed or certified to engage in the business of certified real estate appraiser, certified mortgage loan originator, home inspector, auctioneer, or certified public accountant, or other related profession as established by the Division for the immediately preceding 3 years; or

7) Be qualified by experience or education as set forth in Section 30-25 of the Act. In determining whether a person is qualified to teach CE under that Section, the Division may consider:

A) Teaching experience;

B) Real estate experience; and

C) Any real estate, business or legal education.

c) The Division shall notify the applicant in writing of its decision. The Division may restrict a CE instructor's license to teaching only certain CE courses or certain types of CE courses. In the event the application is denied, the reasons will be provided and the applicant advised that the applicant may request a hearing on the merits pursuant to Section 20-60 of the Act and Article 10 of the Illinois Administrative Procedure Act.

d) A CE instructor who holds a CE instructor license may only teach CE elective courses. If the CE instructor wishes to teach any CE core curriculum or broker management CE courses, the instructor must also hold a valid pre-license instructor license.

(Source: Amended at 45 Ill. Reg. 2851, effective February 23, 2021)