**Section 1450.1165 Discipline of Education Providers, Instructors and Courses**

a) The Board, after notice to the education provider, may conduct an informal conference to review an education provider's, instructor's, or course's compliance with the Act and this Part. The Board shall make a recommendation to the Department based upon its findings and conclusions resulting from that conference.

b) Upon written recommendation of the Board to the Director, the Department may refuse to issue or renew a license, reprimand, fine, place on probation, suspend or revoke any license or otherwise discipline any license of any education provider, pre-license instructor, pre-license course, CE instructor, CE course, post-license course, or an applicant for any license when:

1) The quality of the course, instruction or program fails to meet the established criteria as set forth in the Act and this Part;

2) The licensee commits fraud or misrepresentation in applying for a license;

3) Any other professional license, accreditation or certification of the instructor, school or course is suspended, revoked or otherwise disciplined;

4) The licensee dismisses a student from a course, without good cause, and that dismissal results in required hours not being met;

5) The licensee fails to adhere to approved course materials;

6) The licensee conducts a course while the license is inactive, nonrenewed, expired, suspended, revoked or surrendered, or an applicant conducts a course prior to being issued a license;

7) A licensee plagiarizes course material of another;

8) A course is not conducted in accordance with the delivery method represented to the Division at the time the application for licensure was submitted, or a course no longer complies with the criteria for the licensure;

9) The licensee does not enforce policies relating to courses, instructor qualifications, student attendance, or course scheduling;

10) The licensee or applicant misrepresents any material fact relating to a course;

11) The licensee fails to maintain, for a period of at least 5 years, accurate records of students' course completion or fulfill, within 14 days, student or Division requests for course completion certificates;

12) The licensee assists a student, directly or indirectly, in cheating on an examination, including but not limited to providing a copy of the exam or questions and answers to the exam;

13) The licensee or applicant makes any substantial misrepresentation, or engages in misleading or untruthful advertising, including but not limited to guaranteeing success or a "passing score" on any examination or any course, or using any trade name or indicia of membership in any organization in which the applicant or licensee is not a member;

14) The licensee or applicant teaches courses without being licensed, assists an unlicensed individual in teaching a course, or teaches an unlicensed or unapproved course;

15) The licensee or applicant fails to provide information to the Division as required under any provision of the Act or this Part;

16) The licensee or applicant disregards or violates any provision of the Act or this Part; or

17) A licensed pre-license or CE instructor fails to notify an education provider that the instructor license is subject to a restriction set forth in Sections 1450.1115(b) and 1450.1145(d).

c) Disciplinary proceedings shall be conducted as set forth in the Act and this Part.

(Source: Amended at 45 Ill. Reg. 2851, effective February 23, 2021)