**Section 300.277 Administrative Warning**

a) *If the Department finds a situation, condition, or practice which violates* the Act or this Part *that does not constitute a Type "AA", Type "A", Type "B", or Type "C" violation, the Department shall issue an administrative warning.* (Section 3-303.2(a) of the Act)

b) Each administrative warning shall be in writing and shall include the following information:

1) A description of the nature of the violation.

2) A citation of the specific statutory provision or rule that the Department alleges has been violated.

3) A statement that the *facility shall be responsible for correcting the situation, condition, or practice*. (Section 3-303.2(a) of the Act)

c) Each administrative warning shall be sent to the facility and the licensee or served personally at the facility within 10 days after the Director or his or her designee determines that issuance of an administrative warning is warranted under Section 300.272.

d) The facility is not required to submit a plan of correction in response to an administrative warning.

e) If the Department finds, during *the next on-site inspection which occurs no earlier than 90 days from the issuance of the administrative warning,* that the facility has not corrected *the situation, condition, or practice which resulted in the issuance of the administrative warning*, the Department shall notify the facility of the finding. The facility shall then *submit a written plan of correction* as provided in Section 300.278. The Department will consider the plan of correction and take any necessary action in accordance with Section 302.278. (Section 3-303.2(b) of the Act)

(Source: Amended at 35 Ill. Reg. 11419, effective June 29, 2011)