**Section 340.1340 Facility Record Requirements**

a) The facility shall maintain a file of reports of findings and recommendations from consultants. Each report shall be dated and indicate each specific date and time the consultant was in the facility.

b) The facility shall complete the Illinois Department of Public Health Annual Long Term Care (LTC) Facility Survey.

c) The facility shall maintain a permanent chronological resident registry showing date of admission, name of resident and date of discharge or death.