**Section 594.430 Application for Grants**

a) Applications shall be prepared and available from the Department for eligible applicants.

b) Application formats shall include, but not be limited to:

1) summary statement of the applicant's plan of action to address the project(s) described in the Department's request for proposals;

2) thorough explanation of the manner in which the proposed project would increase the numbers of, or abilities of, family physicians to meet the needs of rural and medically underserved populations;

3) statement of the measurable and relevant objectives the applicants propose to achieve in the grant year as well as the longer term goals;

4) a work plan and time table for achievement of the objectives;

5) an evaluation plan which will allow documentation of the project's progress in achieving its goals;

6) detailed budget with narrative description of the request;

7) description of the student, resident, faculty and other health professional involvement in the project;

8) description of the educational benefits the project offers students and residents which, without the project, would not be available to them;

9) description of the benefits the project offers other health care providers and citizens living in the rural and in the medically underserved areas affected by the projects.