**Section 675.240 Recertification of Hearing Screening Technicians**

a) A hearing screening technician certificate shall be valid for three years.

b) The Department shall send expiration and renewal notices to certified persons no later than 60 days before the expiration date of the certificate. Such notices shall be sent to the last known address of the person to whom the certificate was issued.

c) The following items shall be submitted to the Department for certification renewal and shall be post-marked no later than 30 days prior to the expiration date of the certificate:

1) a completed Certification Renewal Form;

2) the renewal fee, as required in Section 675.300 of this Part; and

3) Documentation of satisfactory completion of a recertification workshop provided or authorized by the Department, or a study project provided by the Department.

d) The Department shall renew the certification upon receipt of the items specified in subsections (c)(1), (2), and (3) of this Section.

e) Failure to receive a renewal notice shall not relieve the certified hearing screening technician of the obligation to submit the renewal form, pay the renewal fee 30 days prior to the expiration date of the certification, and successfully complete a recertification workshop or study project.

(Source: Added at 23 Ill. Reg. 4270, effective March 26, 1999)