**Section 880.30 Seals and Code Compliance Certificates**

a) Requirements. Each modular dwelling unit and mobile structure manufactured or offered for sale or rent for location in Illinois shall bear an Illinois seal as required by the Act unless the unit bears a seal from a state which has a reciprocity agreement with this State. The approved inspection agency must also place a label of approval on the finished unit and provide a copy of the inspection report of the structure to the manufacturer. The seal and label shall be placed on the unit before it is shipped from the plant. A code compliance certificate is required for all units manufactured or offered for sale or rent for location in Illinois.

b) Acquisition. Seals and code compliance certificates shall be issued to an approved manufacturer, upon request, after written approval as specified in Section 880.20(d) is obtained from the Department and the required fees specified in Section 880.40 are submitted.

c) Location of Seal and Inspection Agency's Label. The Illinois seal and the label of the approved inspection agency that inspected the structure shall be placed on the electrical panel box of the modular dwelling unit or mobile structure. Only one Illinois seal and one inspection agency label are required per each complete modular dwelling or mobile structure, regardless of the number of sections that constitute the unit. A seal and label shall be required for each apartment unit, each half of a duplex unit and each motel room.

1) If an electrical panel box is not provided by the manufacturer, the seal and label shall be placed on the inside of the cabinet door under the kitchen sink.

2) Upon receipt of a written request from a manufacturer, the Department shall grant permission to locate the seal and label in another specific location if the seal and label cannot be located in either of the above-specified locations.

d) Code Compliance Certificate

1) Each code compliance certificate provided by the Department consists of four identical forms. Within 30 days after the shipment of the modular dwelling or mobile structure from the plant, the manufacturer shall complete the white copy of the certificate and forward it to the Department. The manufacturer shall keep the yellow copy and shall distribute the blue copy to the approved inspection agency and the pink copy to the owner of the manufactured unit.

2) This certificate shall contain the following information:

A) Name of the manufacturer.

B) Location of manufacturing facility.

C) Manufacturer's serial number.

D) Model name or number.

E) Department approval number. If the model is a variation to an approved model, two copies of the floor plan of the approved model shall be submitted to the Department with the minor changes indicated in red.

F) State seal number assigned to the unit.

G) Final location of structure including street address if known.

H) Name and location of dealer.

I) Date manufactured.

J) Signature of manufacturer's authorized representative.

K) Name of the inspection agency that inspected the structure.

L) Dates of inspection by the approved inspection agency.

e) Lost or Damaged Seals or Code Compliance Certificates. If a seal or code compliance certificate becomes lost or damaged, the manufacturer shall immediately notify the Department in writing. If possible, the assigned number shall be indicated. All damaged seals or code compliance certificates or those unused from a manufacturer who ceases business in Illinois shall be returned to the Department, but no refund will be granted.

(Source: Amended at 30 Ill. Reg. 13486, effective July 28, 2006)