**Section 468.80 Annual Recertification and Reporting**

a) A certificate holder shall recertify annually to remain in good standing with the Commission. Recertification involves submitting a recertification report that includes the information required by subsection (c) and, for any late reports, any applicable late fees.

b) By April 1 of each year, each certificate holder shall submit a recertification report identified with the name of the certificate holder as it appears in the most recent Commission order granting certification under this Part. The report shall be filed with the Chief Clerk of the Commission and shall be verified by a corporate officer pursuant to 83 Ill. Adm. Code 200.130 (the Commission's Rules of Practice).

c) The recertification report shall contain the following information:

1) A statement certifying that the certificate holder continues to maintain the required qualifications for the service authority granted in its certificate;

2) A list of all qualified persons who installed distributed generation facilities on behalf of the certificate holder during the previous calendar year. For each person, state whether the certificate holder provided the person's qualifications to the Commission with the certificate holder's original application or with a recertification report. If the latter, identify the relevant recertification report for each person by the calendar year that it covered;

3) A list of all qualified persons currently employed by the certificate holder. For each person not listed in response to subsection (c)(2), state when the person began employment and provide for each person proof of the person's qualifications consistent with Section 486.50(f);

4) A statement confirming the certificate holder's continuing compliance with all requirements set forth in this Part and Sections 16-128(a) and 16-128A of the Act; and

5) The number of distributed generation facilities, classified by installed generation capacity and fuel energy source (solar, wind, natural gas, etc.), that the certificate holder installed during the prior calendar year in each electric utility's service area.

d) The report shall not contain customer identifying information.

e) All reports shall provide the name, telephone number and email and mailing addresses of at least one person who is designated by the certificate holder to address questions pertaining to the report.

f) A certificate holder that does not submit a recertification report within 30 days after the April 1 annual recertification date is subject to late fees as specified in Section 468.120.