**Section 110.150 Records Reproduction**

Any person who requests the reproduction of any public record from the Department shall secure the copy or copies requested at the following estimated cost of reproduction:

a) Each public record will be reproduced with the Department's equipment for a fee of $1.00 for the first page and $0.50 per additional page when the pages do not exceed legal size.

b) The same price will be charged for copies that are mailed, faxed or picked up.

c) Printed or frequently duplicated documents may be available from the Department for a unit fee that may be less than the rate per page in subsection (a) above.

d) Each public record will be reproduced with the Department's equipment for the estimated cost to the Department when the page exceeds legal size.

e) Each public record which requires reproduction on equipment other than the Department's will be reproduced for the actual cost to the Department.

(Source: Amended at 20 Ill. Reg. 13611, effective October 3, 1996)