**Section 116.250 Appealing an Award Denial**

a) If an applicant receives a denial of eligibility from the Department, the applicant may appeal the denial by filing an appeal within 30 days after the date of the denial letter. The Department will inform the applicant of their appeal rights and time frame to appeal via the denial letter pursuant to the Department's Board of Appeals process outlined in 95 Ill. Adm. Code 113.

b) It will be the responsibility of the applicant to initiate an appeal if the applicant is not satisfied with the decision of the Department regarding eligibility. The Department's Board of Appeals process is outlined in 95 Ill. Adm. Code 113.

(Source: Amended at 48 Ill. Reg. 17376, effective November 13, 2024)