

1 AN ACT concerning government.

2 **Be it enacted by the People of the State of Illinois,**
3 **represented in the General Assembly:**

4 Section 5. The Illinois Procurement Code is amended by
5 changing Section 40-20 as follows:

6 (30 ILCS 500/40-20)

7 Sec. 40-20. Request for information.

8 (a) Conditions for use. Leases shall be procured by request
9 for information except as otherwise provided in Section 40-15.

10 (b) Form. A request for information shall be issued and
11 shall include:

12 (1) the type of property to be leased;

13 (2) the proposed uses of the property;

14 (3) the duration of the lease;

15 (4) the preferred location of the property; and

16 (5) a general description of the configuration
17 desired.

18 (c) Public notice. Public notice of the request for
19 information for the availability of real property to lease
20 shall be published in the appropriate volume of the Illinois
21 Procurement Bulletin at least 14 days before the date set forth
22 in the request for receipt of responses and shall also be
23 published in similar manner in a newspaper of general

1 circulation in the community or communities where the using
2 agency is seeking space.

3 (d) Response. The request for information response shall
4 consist of written information sufficient to show that the
5 respondent can meet minimum criteria set forth in the request.
6 State purchasing officers may enter into discussions with
7 respondents for the purpose of clarifying State needs and the
8 information supplied by the respondents. On the basis of the
9 information supplied and discussions, if any, a State
10 purchasing officer shall make a written determination
11 identifying the responses that meet the minimum criteria set
12 forth in the request for information. Negotiations shall be
13 entered into with all qualified respondents for the purpose of
14 securing a lease that is in the best interest of the State. A
15 written report of the negotiations shall be retained in the
16 lease files and shall include the reasons for the final
17 selection. All leases shall be reduced to writing; one copy
18 shall be filed with the Comptroller ~~and filed~~ in accordance
19 with the provisions of Section 20-80, and one copy shall be
20 filed with the Board.

21 When the lowest response by price is not selected, the
22 State purchasing officer shall forward to the chief procurement
23 officer, along with the lease, notice of the identity of the
24 lowest respondent by price and written reasons for the
25 selection of a different response. The chief procurement
26 officer shall publish the written reasons in the next volume of

1 the Illinois Procurement Bulletin.

2 (e) Board review. Upon receipt of any proposed lease of
3 real property of 10,000 or more square feet with annual rent
4 payments of \$100,000 or more, the Procurement Policy Board
5 shall have 30 days to review the proposed lease. If the Board
6 does not object in writing within those 30 days, then the
7 proposed lease shall become effective according to its terms as
8 submitted. The leasing agency shall make any and all materials
9 available to the Board to assist in the review process.

10 (Source: P.A. 90-572, eff. date - See Sec. 99-5.)