

1 AN ACT concerning State government.

2 **Be it enacted by the People of the State of Illinois,**
3 **represented in the General Assembly:**

4 Section 1. Short title. This Act may be cited as the State
5 Vehicle Use Act.

6 Section 5. Definitions. As used in this Act:

7 "Constitutional officers" means the officers created under
8 Article V of the Illinois Constitution.

9 "Department" means the Department of Central Management
10 Services.

11 "Division of Vehicles" means the Division of Vehicles
12 within the Department of Central Management Services.

13 "State agency" means all departments, officers,
14 commissions, boards, institutions, and bodies politic and
15 corporate of the State. "State agency" does not include the
16 judicial branch, including, without limitation, the several
17 courts of the State, the offices of the clerk of the supreme
18 court and the clerks of the appellate court, and the
19 Administrative Office of the Illinois Courts, the legislature
20 or its committees or commissions, or units of local government.

21 "Vehicle" means any motor vehicle belonging to the State of
22 Illinois or any agency, board, commission, branch, or
23 department thereof or controlled thereby, including

1 automobiles, motorcycles, trucks, and other types of
2 automotive equipment.

3 Section 10. Vehicle use officer; vehicle use policy.

4 (a) Each State agency shall designate a vehicle use officer
5 to monitor the use of State-owned vehicles by that State
6 agency.

7 (b) Each State agency, with the assistance of the vehicle
8 use officer, shall draft a vehicle use policy. All vehicle use
9 policies, other than those drafted by a constitutional officer,
10 shall be submitted to the Division of Vehicles within the
11 Department of Central Management Services and shall be made
12 publicly available on the Department's official Internet
13 website. A vehicle use officer for a constitutional officer
14 shall make the vehicle use policy publicly available on the
15 constitutional officer's official Internet website. A vehicle
16 use policy shall include the following:

17 (1) a policy concerning take-home vehicles, including
18 requirements for emergency use of take-home vehicles and
19 restrictions on the use of take-home vehicles solely for
20 commuting; and

21 (2) procedures regarding daily vehicle use logs and
22 mileage recording.

23 Section 20. Mileage reimbursement. For cases in which a
24 State employee would otherwise use a State-owned vehicle but

1 uses his or her own vehicle instead, a State agency may
2 reimburse a State employee for automobile travel expenses in
3 accordance with the State Travel Regulations and Reimbursement
4 Rates adopted under Section 12-2 of the State Finance Act.

5 Section 25. The Department of Central Management Services
6 Law of the Civil Administrative Code of Illinois is amended by
7 changing Section 405-280 as follows:

8 (20 ILCS 405/405-280) (was 20 ILCS 405/67.15)

9 Sec. 405-280. State garages; passenger cars.

10 (a) To supervise and administer all State garages used for
11 the repair, maintenance, or servicing of State-owned motor
12 vehicles except those operated by any State college or
13 university or by the Illinois Mathematics and Science Academy;
14 and to acquire, maintain, and administer the operation of the
15 passenger cars reasonably necessary to the operations of the
16 executive department of the State government. To this end, the
17 Department shall adopt regulations setting forth guidelines
18 for the acquisition, use, maintenance, and replacement of motor
19 vehicles, including the use of ethanol blended gasoline
20 whenever feasible, used by the executive department of State
21 government; shall occupy the space and take possession of the
22 personnel, facilities, equipment, tools, and vehicles that are
23 in the possession or under the administration of the former
24 Department of Administrative Services for these purposes on

1 July 13, 1982 (the effective date of Public Act 82-789); and
2 shall, from time to time, acquire any further, additional, and
3 replacement facilities, space, tools, and vehicles that are
4 reasonably necessary for the purposes described in this
5 Section.

6 (b) The Department shall evaluate the availability and cost
7 of GPS systems that State agencies may be able to use to track
8 State-owned motor vehicles.

9 (c) The Department shall distribute a spreadsheet or
10 otherwise make data entry available to each State agency to
11 facilitate the collection of data for publishing on the
12 Department's Internet website. Each State agency shall
13 cooperate with the Department in furnishing the data necessary
14 for the implementation of this subsection within the timeframe
15 specified by the Department. Each State agency shall be
16 responsible for the validity and accuracy of the data provided.
17 Beginning on July 1, 2013, the Department shall make available
18 to the public on its Internet website the following
19 information:

20 (1) vehicle cost data, organized by individual vehicle
21 and by State agency, and including repair, maintenance,
22 fuel, insurance, and other costs, as well as whether
23 required vehicle inspections have been performed; and

24 (2) an annual vehicle breakeven analysis, organized by
25 individual vehicle and by State agency, comparing the
26 number of miles a vehicle has been driven with the total

1 cost of maintaining the vehicle.

2 (d) Beginning on the effective date of this amendatory Act
3 of the 97th General Assembly, and notwithstanding any provision
4 of law to the contrary, the Department may not make any new
5 motor vehicle purchases until the Department sets forth
6 procedures to condition the purchase of new motor vehicles on
7 (i) a determination of need based on a breakeven analysis, and
8 (ii) a determination that no other available means, including
9 car sharing or rental agreements, would be more cost-effective
10 to the State. However, the Department may purchase motor
11 vehicles not meeting or exceeding a breakeven analysis only if
12 there is no alternative available to carry out agency work
13 functions and the purchase is approved by the Manager of the
14 Division of Vehicles upon the receipt of a written explanation
15 from the agency head of the operational needs justifying the
16 purchase.

17 (Source: P.A. 91-239, eff. 1-1-00.)

18 Section 99. Effective date. This Act takes effect January
19 1, 2013.