

# 98TH GENERAL ASSEMBLY State of Illinois 2013 and 2014 SB2217

Introduced 2/15/2013, by Sen. Julie A. Morrison

#### SYNOPSIS AS INTRODUCED:

See Index

Amends the Early Intervention Services System Act. Adds nursing services, nutrition services, and sign language and cued language services to the list of services included in the definition of "early intervention services". Provides that before adopting any new policy or procedure needed to comply with certain provisions under the Individuals with Disabilities Education Act, the Department of Human Services must hold public hearings on the new policy or procedure, provide notice of the hearings at least 30 days before the hearings are conducted, and provide an opportunity for the general public, including individuals with disabilities and parents of infants and toddlers with disabilities, early intervention providers, and other specified persons to comment for at least 30 days on the new policy or procedure. Provides that the statewide system for early intervention services and programs shall include a central directory which includes public and private early intervention services (rather than early intervention services), resources, and experts available in this State, professional and other groups that provide assistance to infants and toddlers with disabilities and their families, and research and demonstration projects being conducted in this State (rather than early intervention research and demonstration projects) relating to infants and toddlers with disabilities. Makes changes to provisions concerning criminal background checks; the timeline for the initial evaluation and assessment of a child and his or her family under the individualized family service plan; and other matters. Repeals a provision requiring the Early Intervention Legislative Advisory Committee to convene for a period of 4 years no later that 60 days after August 9, 2001. Effective immediately.

LRB098 00256 KTG 41056 b

FISCAL NOTE ACT MAY APPLY

1 AN ACT concerning children.

## Be it enacted by the People of the State of Illinois, represented in the General Assembly:

- 4 Section 5. The Early Intervention Services System Act is
- 5 amended by changing Sections 3, 4, 5, 7, 9, 10, 11, 12, 13,
- 6 13.5, 13.10, 13.15, and 13.30 as follows:
- 7 (325 ILCS 20/3) (from Ch. 23, par. 4153)
- 8 Sec. 3. Definitions. As used in this Act:
- 9 (a) "Eligible infants and toddlers" means infants and
- 10 toddlers under 36 months of age with any of the following
- 11 conditions:
- 12 (1) Developmental delays.
- 13 (2) A physical or mental condition which typically
  14 results in developmental delay.
- 15 (3) Being at risk of having substantial developmental 16 delays based on informed clinical <u>opinion</u> <del>judgment</del>.
- 17 (4) Either (A) having entered the program under any of the circumstances listed in paragraphs (1) through (3) of 18 19 this subsection but no longer meeting the current 20 eligibility criteria under those paragraphs, 21 continuing to have any measurable delay, or (B) not having 22 attained a level of development in each area, including (i) cognitive, (ii) physical (including vision and hearing), 23

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- (iii) language, speech, and communication, (iv) social or emotional psycho-social, or (v) adaptive self-help skills, that is at least at the mean of the child's age equivalent peers; and, in addition to either item (A) or item (B), (C) determined by the multidisciplinary been individualized family service plan team to require the continuation of early intervention services in order to support continuing developmental progress, pursuant to the child's needs and provided in an appropriate developmental manner. The type, frequency, and intensity of services shall differ from the initial individualized family services plan because of the child's developmental progress, and may consist of only service coordination, evaluation, and assessments.
- (b) "Developmental delay" means a delay in one or more of the following areas of childhood development as measured by appropriate diagnostic instruments and standard procedures: cognitive; physical, including vision and hearing; language, speech and communication; social or emotional psycho social; or adaptive self-help skills. The term means a delay of 30% or more below the mean in function in one or more of those areas.
- (c) "Physical or mental condition which typically results in developmental delay" means:
  - (1) a diagnosed medical disorder bearing a relatively well known expectancy for developmental outcomes within varying ranges of developmental disabilities; or

- (2) a history of prenatal, perinatal, neonatal or early developmental events suggestive of biological insults to the developing central nervous system and which either singly or collectively increase the probability of developing a disability or delay based on a medical history.
  - (d) "Informed clinical <u>opinion</u> <u>judgment</u>" means both clinical observations and parental participation to determine eligibility by a consensus of a multidisciplinary team of 2 or more members based on their professional experience and expertise.
    - (e) "Early intervention services" means services which:
    - (1) are designed to meet the developmental needs of each child eligible under this Act and the needs of his or her family;
      - (2) are selected in collaboration with the child's
        family;
        - (3) are provided under public supervision;
      - (4) are provided at no cost except where a schedule of sliding scale fees or other system of payments by families has been adopted in accordance with State and federal law;
    - (5) are designed to meet an infant's or toddler's developmental needs in any of the following areas:
  - (A) physical development, including vision and hearing,
- (B) cognitive development,

| 1  | (C) communication development,  |
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| 2  | (D) social or emotional development, or                               |
| 3  | (E) adaptive development;   |
| 4  | (6) meet the standards of the State, including the                    |
| 5  | requirements of this Act;   |
| 6  | (7) include one or more of the following:                             |
| 7  | (A) family training,  |
| 8  | (B) social work services, including counseling,                       |
| 9  | and home visits,  |
| 10 | (C) special instruction,  |
| 11 | (D) speech, language pathology and audiology,                         |
| 12 | (E) occupational therapy,   |
| 13 | (F) physical therapy,   |
| 14 | (G) psychological services,   |
| 15 | (H) service coordination services,                                    |
| 16 | (I) medical services only for diagnostic or                           |
| 17 | evaluation purposes,  |
| 18 | (J) early identification, screening, and                              |
| 19 | assessment services,  |
| 20 | (K) health services specified by the lead agency as                   |
| 21 | necessary to enable the infant or toddler to benefit                  |
| 22 | from the other early intervention services,                           |
| 23 | (L) vision services,  |
| 24 | (M) transportation, and   |
| 25 | (N) assistive technology devices and services $_{\ensuremath{L^{+}}}$ |
| 26 | (O) nursing services,   |

| 1  | (P) nutrition services, and                                |
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| 2  | (Q) sign language and cued language services;              |
| 3  | (8) are provided by qualified personnel, including but     |
| 4  | not limited to:  |
| 5  | (A) child development specialists or special               |
| 6  | educators, including teachers of children with hearing     |
| 7  | impairments (including deafness) and teachers of           |
| 8  | children with vision impairments (including                |
| 9  | <pre>blindness),</pre>                                     |
| 10 | (B) speech and language pathologists and                   |
| 11 | audiologists,  |
| 12 | (C) occupational therapists,                               |
| 13 | (D) physical therapists,                                   |
| 14 | (E) social workers,  |
| 15 | (F) nurses,  |
| 16 | (G) <u>dietitian</u> nutritionists,                        |
| 17 | (H) vision specialists, including ophthalmologists         |
| 18 | <pre>and optometrists,</pre>                               |
| 19 | (I) psychologists, and                                     |
| 20 | (J) physicians;  |
| 21 | (9) are provided in conformity with an Individualized      |
| 22 | Family Service Plan;                                       |
| 23 | (10) are provided throughout the year; and                 |
| 24 | (11) are provided in natural environments, to the          |
| 25 | maximum extent appropriate, which may include the home and |
| 26 | community settings, unless justification is provided       |

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- 1 consistent with federal regulations adopted under Sections 2 1431 through 1444 of Title 20 of the United States Code.
  - (f) "Individualized Family Service Plan" or "Plan" means a written plan for providing early intervention services to a child eligible under this Act and the child's family, as set forth in Section 11.
    - (g) "Local interagency agreement" means an agreement entered into by local community and State and regional agencies receiving early intervention funds directly from the State and made in accordance with State interagency agreements providing for the delivery of early intervention services within a local community area.
- 13 (h) "Council" means the Illinois Interagency Council on 14 Early Intervention established under Section 4.
  - (i) "Lead agency" means the State agency responsible for administering this Act and receiving and disbursing public funds received in accordance with State and federal law and rules.
- 19 (i-5) "Central billing office" means the central billing 20 office created by the lead agency under Section 13.
- 21 (j) "Child find" means a service which identifies eligible 22 infants and toddlers.
- 23 (k) "Regional intake entity" means the lead agency's 24 designated entity responsible for implementation of the Early 25 Intervention Services System within its designated geographic 26 area.

- 1 (1) "Early intervention provider" means an individual who 2 is qualified, as defined by the lead agency, to provide one or 3 more types of early intervention services, and who has enrolled 4 as a provider in the early intervention program.
- 5 (m) "Fully credentialed early intervention provider" means an individual who has met the standards in the State applicable 6 7 relevant profession, and has met such 8 qualifications as the lead agency has determined are suitable 9 for personnel providing early intervention services, including 10 pediatric experience, education, and continuing education. The 11 lead agency shall establish these qualifications by rule filed 12 no later than 180 days after the effective date of this amendatory Act of the 92nd General Assembly. 13
- 14 (Source: P.A. 97-902, eff. 8-6-12.)
- 15 (325 ILCS 20/4) (from Ch. 23, par. 4154)
- 16 Sec. 4. Illinois Interagency Council on Early
  17 Intervention.
- 18 (a) There is established the Illinois Interagency Council
  19 on Early Intervention. The Council shall be composed of at
  20 least 20 but not more than 30 members. The members of the
  21 Council and the designated chairperson of the Council shall be
  22 appointed by the Governor. The Council member representing the
  23 lead agency may not serve as chairperson of the Council. The
  24 Council shall be composed of the following members:
- 25 (1) The Secretary of Human Services (or his or her

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| 1  | designee) and 2 additional representatives of the          |
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| 2  | Department of Human Services designated by the Secretary,  |
| 3  | plus the Directors (or their designees) of the following   |
| 4  | State agencies involved in the provision of or payment for |
| 5  | early intervention services to eligible infants and        |
| 6  | toddlers and their families:                               |
| 7  | (A) Department of Insurance; and                           |
| 8  | (B) Department of Healthcare and Family Services.          |
| 9  | (2) Other members as follows:                              |
| 10 | (A) At least 20% of the members of the Council             |
| 11 | shall be parents, including minority parents, of           |
| 12 | infants or toddlers with disabilities or children with     |
| 13 | disabilities aged 12 or younger, with knowledge of, or     |
| 14 | experience with, programs for infants and toddlers         |
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child with a disability aged 6 or younger;

(B) At least 20% of the members of the Council shall be public or private providers of early intervention services;

with disabilities. At least one such member shall be a

parent of an infant or toddler with a disability or a

- (C) One member shall be a representative of the General Assembly;
- (D) One member shall be involved in the preparation professional personnel to serve infants and toddlers similar to those eligible for services under this Act;

- (E) Two members shall be from advocacy organizations with expertise in improving health, development, and educational outcomes for infants and toddlers with disabilities;
  - (F) One member shall be a Child and Family Connections manager from a rural district;
  - (G) One member shall be a Child and Family Connections manager from an urban district;
  - (H) One member shall be the co-chair of the Illinois Early Learning Council (or his or her designee); and
  - (I) Members representing the following agencies or entities: the State Board of Education; the Department of Public Health; the Department of Children and Family Services; the University of Illinois Division of Specialized Care for Children; the Illinois Council on Developmental Disabilities; Head Start or Early Head Start; and the Department of Human Services' Division of Mental Health. A member may represent one or more of the listed agencies or entities.

The Council shall meet at least quarterly and in such places as it deems necessary. Terms of the initial members appointed under paragraph (2) shall be determined by lot at the first Council meeting as follows: of the persons appointed under subparagraphs (A) and (B), one-third shall serve one year terms, one-third shall serve 2 year terms, and one-third shall

serve 3 year terms; and of the persons appointed under subparagraphs (C) and (D), one shall serve a 2 year term and one shall serve a 3 year term. Thereafter, successors appointed under paragraph (2) shall serve 3 year terms. Once appointed, members shall continue to serve until their successors are appointed. No member shall be appointed to serve more than 2 consecutive terms.

Council members shall serve without compensation but shall be reimbursed for reasonable costs incurred in the performance of their duties, including costs related to child care, and parents may be paid a stipend in accordance with applicable requirements.

The Council shall prepare and approve a budget using funds appropriated for the purpose to hire staff, and obtain the services of such professional, technical, and clerical personnel as may be necessary to carry out its functions under this Act. This funding support and staff shall be directed by the lead agency.

#### (b) The Council shall:

- (1) advise and assist the lead agency in the performance of its responsibilities including but not limited to the identification of sources of fiscal and other support services for early intervention programs, and the promotion of interagency agreements which assign financial responsibility to the appropriate agencies;
- (2) advise and assist the lead agency in the

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- of 1 preparation applications and amendments to 2 applications;
  - (3) review and advise on relevant regulations standards proposed by the related State agencies;
  - advise and assist the lead agency in the development, implementation and evaluation the comprehensive early intervention services system; and
  - (4.5) coordinate and collaborate with State interagency early learning initiatives, as appropriate; and
  - (5) prepare and submit an annual report to the Governor and to the General Assembly on the status of early intervention programs for eligible infants and toddlers and their families in Illinois. The annual report shall include (i) the estimated number of eligible infants and toddlers in this State, (ii) the number of eligible infants and toddlers who have received services under this Act and the cost of providing those services, and (iii) estimated cost of providing services under this Act to all eligible infants and toddlers in this State. , and (iv) data and other information as is requested to be included by the Legislative Advisory Committee established under 13.50 of this Act. The report shall be posted by the lead agency on the early intervention website as required under paragraph (f) of Section 5 of this Act. member of the Council shall cast a vote on

- 1 participate substantially in any matter which would provide a
- direct financial benefit to that member or otherwise give the
- 3 appearance of a conflict of interest under State law. All
- 4 provisions and reporting requirements of the Illinois
- 5 Governmental Ethics Act shall apply to Council members.
- 6 (Source: P.A. 97-902, eff. 8-6-12.)
- 7 (325 ILCS 20/5) (from Ch. 23, par. 4155)
- 8 Sec. 5. Lead Agency. The Department of Human Services is
- 9 designated the lead agency and shall provide leadership in
- 10 establishing and implementing the coordinated, comprehensive,
- interagency and interdisciplinary system of early intervention
- 12 services. The lead agency shall not have the sole
- 13 responsibility for providing these services. Each
- 14 participating State agency shall continue to coordinate those
- 15 early intervention services relating to health, social service
- and education provided under this authority.
- 17 The lead agency is responsible for carrying out the
- 18 following:
- 19 (a) The general administration, supervision, and
- 20 monitoring of programs and activities receiving assistance
- 21 under Section 673 of the Individuals with Disabilities
- 22 Education Act (20 United States Code 1473).
- 23 (b) The identification and coordination of all
- 24 available resources within the State from federal, State,
- local and private sources.

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- (c) The development of procedures to ensure that services are provided to eligible infants and toddlers and their families in a timely manner pending the resolution of any disputes among public agencies or service providers.
  - (d) The resolution of intra-agency and interagency regulatory and procedural disputes.
  - (e) The development and implementation of formal interagency agreements, and the entry into such agreements, between the lead agency and (i) the Department of Healthcare and Family Services, (ii) the University of Illinois Division of Specialized Care for Children, and (iii) other relevant State agencies that:
    - (1) define the financial responsibility of each agency for paying for early intervention services (consistent with existing State and federal law and rules, including the requirement that intervention funds be used as the payor of resort), a hierarchical order of payment as among the agencies for early intervention services that are covered under or may be paid by programs in other agencies, and procedures for direct billing, collecting reimbursements for payments made, resolving service and payment disputes; and
    - (2) include all additional components necessary to ensure meaningful cooperation and coordination.

      Interagency agreements under this paragraph (e) must

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be reviewed and revised to implement the purposes of this amendatory Act of the 92nd General Assembly no later than 60 days after the effective date of this amendatory Act of the 92nd General Assembly.

(f) The maintenance of an early intervention website. Within 30 days after the effective date of this amendatory Act of the 92nd General Assembly, the lead agency shall post and keep posted on this website the following: (i) the current annual report required under subdivision (b) (5) of Section 4 of this Act, and the annual reports of the prior 3 years, (ii) the most recent Illinois application for funds prepared under Section 637 of the Individuals with Disabilities Education Act filed with the United States Department of Education, (iii) proposed modifications of the application prepared for public comment, (iv) notice of Council meetings, Council agendas, and minutes of its proceedings for at least the previous year, (v) proposed and final early intervention rules, (vi) requests for proposals, and (vii) all reports created for dissemination to the public that are related to the early intervention program, including reports prepared at the request of the Council, and the General Assembly, and the Legislative Advisory Committee established under Section 13.50 Act. Each such document shall be posted on the website within 3 working days after the document's completion.

(q) Before adopting any new policy or procedure

(including any revisions to an existing policy or procedure) needed to comply with Part C of the Individuals with Disabilities Education Act, the lead agency must hold public hearings on the new policy or procedure, provide notice of the hearings at least 30 days before the hearings are conducted to enable public participation, and provide an opportunity for the general public, including individuals with disabilities and parents of infants and toddlers with disabilities, early intervention providers, and members of the Council to comment for at least 30 days on the new policy or procedure needed to comply with Part C of the Individuals with Disabilities Education Act and with 34 CFR part 300 and part 303.

(Source: P.A. 95-331, eff. 8-21-07.)

15 (325 ILCS 20/7) (from Ch. 23, par. 4157)

Sec. 7. Essential Components of the Statewide Service System. As required by federal laws and regulations, a statewide system of coordinated, comprehensive, interagency and interdisciplinary programs shall be established and maintained. The framework of the statewide system shall be based on the components set forth in this Section. This framework shall be used for planning, implementation, coordination and evaluation of the statewide system of locally based early intervention services.

The statewide system shall include, at a minimum:

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- (a) a definition of the term "developmentally delayed", in accordance with the definition in Section 3, that will be used in Illinois in carrying out programs under this Act;
  - (b) timetables for ensuring that appropriate early intervention services, based on scientifically based research, to the extent practicable, will be available to all eligible infants and toddlers in this State after the effective date of this Act;
  - (c) a timely, comprehensive, multidisciplinary and interdisciplinary evaluation of the functioning of each potentially eligible infant and toddler with suspected disabilities in this State, unless the child meets the definition of eligibility based upon his or her medical and other records; for a child determined eligible, a multidisciplinary assessment of the unique strengths and needs of that infant or toddler and the identification of services appropriate to meet those needs and family-directed assessment of the resources, priorities, and concerns of the family and the identification of supports and services necessary to enhance the family's capacity to meet the developmental needs of that infant or toddler the concerns, priorities and resource needs of families to appropriately assist in the development of the infant and toddler with disabilities;
    - (d) for each eligible infant and toddler, ar

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- Individualized Family Service Plan, including <u>service</u> coordination (case management) services;
  - (e) a comprehensive child find system, consistent with Part B of the Individuals with Disabilities Education Act (20 United States Code 1411 through 1420 and as set forth in 34 CFR 300.115), which includes timelines and provides for participation by primary referral sources;
  - (f) a public awareness program focusing on early identification of eligible infants and toddlers;
  - (g) a central directory which includes public and private early intervention services, resources, and experts available in this State, professional and other groups (including parent support groups and training and information centers) that provide assistance to infants and toddlers with disabilities who are eligible for early intervention programs assisted under Part C of the Individuals with Disabilities Education Act and their families, and early intervention research and demonstration projects being conducted in this State relating to infants and toddlers with disabilities;
    - (h) a comprehensive system of personnel development;
  - (i) a policy pertaining to the contracting or making of other arrangements with public and private service providers to provide early intervention services in this State, consistent with the provisions of this Act, including the contents of the application used and the

- 1 conditions of the contract or other arrangements;
- 2 (j) a procedure for securing timely reimbursement of 3 funds;
  - (k) procedural safeguards with respect to programs under this Act;
  - (1) policies and procedures relating to the establishment and maintenance of standards to ensure that personnel necessary to carry out this Act are appropriately and adequately prepared and trained;
  - (m) a system of evaluation of, and compliance with,
    program standards;
  - (n) a system for compiling data on the numbers of eligible infants and toddlers and their families in this State in need of appropriate early intervention services; the numbers served; the types of services provided; and other information required by the State or federal government; and
  - (o) a single line of responsibility in a lead agency designated by the Governor to carry out its responsibilities as required by this Act.

In addition to these required components, linkages may be established within a local community area among the prenatal initiatives affording services to high risk pregnant women. Additional linkages among at risk programs and local literacy programs may also be established.

Within 60 days of the effective date of this Act, a

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five-fiscal-year implementation plan shall be submitted to the Governor by the lead agency with the concurrence of the Interagency Council on Early Intervention. The plan shall list specific activities to be accomplished each year, with cost estimates for each activity. No later than the second Monday in July of each year thereafter, the lead agency shall, with the Interagency Council, submit concurrence of the Governor's Office a report on accomplishments of the previous year and a revised list of activities for the remainder of the five-fiscal-year plan, with cost estimates for each. The Governor shall certify that specific activities in the plan for the previous year have been substantially completed before authorizing relevant State or local agencies to implement activities listed in the revised plan that depend substantially upon completion of one or more of the earlier activities.

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(Source: P.A. 87-680.)

#### (325 ILCS 20/9) (from Ch. 23, par. 4159)

Sec. 9. Role of Other State Entities. The Departments of Public Health, Human Services, Children and Family Services, and Healthcare and Family Services Public Aid; the University of Illinois Division of Specialized Care for Children; the State Board of Education; and any other State agency which directly or indirectly provides or administers early intervention services shall adopt compatible rules for the provision of services to eligible infants and toddlers and

- their families within one year of the effective date of this

  Act.
- These agencies shall enter into and maintain formal interagency agreements to enable the State and local agencies serving eligible children and their families to establish working relationships that will increase the efficiency and effectiveness of their early intervention services. The agreement shall outline the administrative, program and
- 9 financial responsibilities of the relevant State agencies and
- shall implement a coordinated service delivery system through
- 11 local interagency agreements.
- 12 There shall be created in the Office of the Governor an
- 13 Early Childhood Intervention Ombudsman to assist families and
- 14 local parties in ensuring that all State agencies serving
- 15 eligible families do so in a comprehensive and collaborative
- manner.
- 17 (Source: P.A. 89-507, eff. 7-1-97; 89-626, eff. 8-9-96.)
- 18 (325 ILCS 20/10) (from Ch. 23, par. 4160)
- 19 Sec. 10. Standards. The Council and the lead agency, with 20 assistance from parents and providers, shall develop and
- 21 promulgate policies and procedures relating to the
- 22 establishment and implementation of program and personnel
- 23 standards to ensure that services provided are consistent with
- 24 any State-approved or recognized certification, licensing,
- 25 registration, or other comparable requirements which apply to

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the area of early intervention program service standards. Only 1 2 State-approved public or private early intervention service providers shall be eligible to receive State and federal 3 funding for early intervention services. All early childhood 4 5 intervention staff shall hold the highest entry requirement 6 necessary for that position.

To be a State-approved early intervention service provider, an individual (i) shall not have served or completed, within the preceding 5 years, a sentence for conviction of any felony that the Department establishes by rule and (ii) shall not have been indicated as a perpetrator of child abuse or neglect, within the preceding 5 years, in an investigation by Illinois (pursuant to the Abused and Neglected Child Reporting Act) or another state. The Department is authorized to receive criminal background checks for such providers and persons applying to be such a provider and to receive child abuse and neglect reports regarding indicated perpetrators who applying to provide or currently authorized to provide early intervention services in Illinois. Beginning January 1, 2004, every provider of State-approved early intervention services and every applicant to provide such services must authorize, in writing and in the form required by the Department, a State and FBI a criminal background check, as requested by the Department, and check of child abuse and neglect reports regarding the provider or applicant as a condition of authorization to provide early intervention services. The

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- 1 Department shall use the results of the checks only to
- 2 determine State approval of the early intervention service
- 3 provider and shall not re-release the information except as
- 4 necessary to accomplish that purpose.
- 5 (Source: P.A. 93-147, eff. 1-1-04.)
- 6 (325 ILCS 20/11) (from Ch. 23, par. 4161)
- 7 Sec. 11. Individualized Family Service Plans.
- 8 (a) Each eligible infant or toddler and that infant's or toddler's family shall receive:
  - (1) timely, comprehensive, multidisciplinary assessment of the unique strengths and needs of each eligible infant and toddler, and assessment of the concerns and priorities of the families to appropriately assist them in meeting their needs and identify supports and services to meet those needs; and
  - (2) a written Individualized Family Service Plan developed by a multidisciplinary team which includes the parent or guardian. The individualized family service plan shall be based on the multidisciplinary team's assessment of the resources, priorities, and concerns of the family and its identification of the supports and services necessary to enhance the family's capacity to meet the developmental needs of the infant or toddler, and shall include the identification of services appropriate to meet those needs, including the frequency, intensity, and

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method of delivering services. During and as part of the initial development of the individualized family services plan, and any periodic reviews of the plan, the multidisciplinary team may seek consultation from shall consult the lead agency's therapy guidelines and its designated experts, if any, to help determine appropriate services and the frequency and intensity of those services. All services in the individualized family services plan must be justified by the multidisciplinary assessment of the unique strengths and needs of the infant or toddler and must be appropriate to meet those needs. At the periodic reviews, the team shall determine whether modification or revision of the outcomes or services is necessary.

- The Individualized Family Service Plan shall be evaluated once a year and the family shall be provided a review Plan at 6 month intervals or more often where appropriate based on infant or toddler and family needs. The lead agency shall create a quality review process regarding Individualized Family Service Plan development and changes thereto, to monitor and help assure that resources are being used to provide appropriate early intervention services.
- The initial evaluation and initial assessment and initial Plan meeting must be held within 45 days after the initial contact with the early intervention services system. The 45-day timeline does not apply for any period when the child or parent is unavailable to complete the initial

- evaluation, the initial assessments of the child and family, or the initial Plan meeting, due to exceptional family circumstances that are documented in the child's early intervention records, or when the parent has not provided consent for the initial evaluation or the initial assessment of the child despite documented, repeated attempts to obtain parental consent. As soon as exceptional family circumstances no longer exist or parental consent has been obtained, the initial evaluation, the initial assessment, and the initial Plan meeting must be completed as soon as possible. With parental consent, early intervention services may commence before the completion of the comprehensive assessment and development of the Plan.
- (d) Parents must be informed that, at their discretion, early intervention services shall be provided to each eligible infant and toddler, to the maximum extent appropriate, in the natural environment, which may include the home or other community settings. Parents shall make the final decision to accept or decline early intervention services. A decision to decline such services shall not be a basis for administrative determination of parental fitness, or other findings or sanctions against the parents. Parameters of the Plan shall be set forth in rules.
- 24 (e) The regional intake offices shall explain to each 25 family, orally and in writing, all of the following:
  - (1) That the early intervention program will pay for

- all early intervention services set forth in the individualized family service plan that are not covered or paid under the family's public or private insurance plan or policy and not eligible for payment through any other third party payor.
- (2) That services will not be delayed due to any rules or restrictions under the family's insurance plan or policy.
- (3) That the family may request, with appropriate documentation supporting the request, a determination of an exemption from private insurance use under Section 13.25.
- (4) That responsibility for co-payments or co-insurance under a family's private insurance plan or policy will be transferred to the lead agency's central billing office.
- (5) That families will be responsible for payments of family fees, which will be based on a sliding scale according to the State's definition of ability to pay which is comparing household size and income to the sliding scale and considering out-of-pocket medical or disaster expenses, and that these fees are payable to the central billing office, and that if the family encounters a catastrophic circumstance, as defined under subsection (f) of Section 13 of this Act, making it unable to pay the fees, the lead agency may, upon proof of inability to pay,

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- waive the fees. Families who fail to provide income information shall be charged the maximum amount on the sliding scale.
  - (f) The individualized family service plan must state whether the family has private insurance coverage and, if the family has such coverage and parental consent has been obtained, must have attached to it a copy of the family's insurance identification card or otherwise include all of the following information:
- 10 (1) The name, address, and telephone number of the insurance carrier.
- 12 (2) The contract number and policy number of the insurance plan.
- 14 (3) The name, address, and social security number of 15 the primary insured.
  - (4) The beginning date of the insurance benefit year.
- 17 (g) A copy of the individualized family service plan must 18 be provided to each enrolled provider who is providing early 19 intervention services to the child who is the subject of that 20 plan.
- 21 (h) Children receiving services under this Act shall 22 receive a smooth and effective transition by their third 23 birthday consistent with federal regulations adopted pursuant 24 to Sections 1431 through 1444 of Title 20 of the United States 25 Code.
- 26 (Source: P.A. 97-902, eff. 8-6-12.)

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- Sec. 12. Procedural Safeguards. The lead agency shall adopt procedural safeguards that meet federal requirements and ensure effective implementation of the safeguards for families by each public agency involved in the provision of early intervention services under this Act.
- 7 The procedural safeguards shall provide, at a minimum, the 8 following:
  - (a) The timely administrative resolution of <u>State</u> complaints, <u>due process hearings</u>, <u>and mediations</u> <del>by</del> <del>parents</del> as defined by administrative rule.
  - (b) The right to confidentiality of personally identifiable information.
  - (c) The opportunity for parents and a guardian to examine and receive copies of records relating to evaluations and assessments assessment, screening, eligibility determinations, and the development and implementation of the Individualized Family Service Plan provision of early intervention services, individual complaints involving the child, or any part of the child's early intervention record.
  - (d) Procedures to protect the rights of the eligible infant or toddler whenever the parents or guardians of the child are not known or unavailable or the child is a ward of the State, including the assignment of an individual

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| (who shall not be an employee of the State agency or local |
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| agency providing services) to act as a surrogate for the   |
| parents or guardian. The regional intake entity must make  |
| reasonable efforts to ensure the assignment of a surrogate |
| parent not more than 30 days after a public agency         |
| determines that the child needs a surrogate parent.        |

- (e) Timely written prior notice to the parents or quardian of the eligible infant or toddler whenever the State agency or public or private service provider proposes to initiate or change or refuses to initiate or change the identification, evaluation, placement, or the provision of appropriate early intervention services to the eligible infant or toddler.
- (f) Written prior notice to fully inform the parents or guardians, in their <u>native</u> primary language <u>or mode of</u> communication used by the parent, unless clearly not feasible to do so, in a comprehensible manner, of these procedural safeguards.
- (g) During the pendency of any proceedings or action involving a complaint, unless the State agency and the parents or guardian otherwise agree, the child shall continue to receive the appropriate early intervention services currently being provided, or in the case of an application for initial services, the child shall receive the services not in dispute.

(Source: P.A. 91-538, eff. 8-13-99.)

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- 1 (325 ILCS 20/13) (from Ch. 23, par. 4163)
- 2 Sec. 13. Funding and Fiscal Responsibility.
- 3 (a) The lead agency and every other participating State 4 agency may receive and expend funds appropriated by the General 5 Assembly to implement the early intervention services system as 6 required by this Act.
  - (b) The lead agency and each participating State agency shall identify and report on an annual basis to the Council the State agency funds utilized for the provision of early intervention services to eligible infants and toddlers.
  - (c) Funds provided under Section 633 of the Individuals with Disabilities Education Act (20 United States Code 1433) and State funds designated or appropriated for early intervention services or programs may not be used to satisfy a financial commitment for services which would have been paid for from another public or private source but for the enactment of this Act, except whenever considered necessary to prevent delay in receiving appropriate early intervention services by the eligible infant or toddler or family in a timely manner. "Public or private source" includes public and private insurance coverage.

Funds provided under Section 633 of the Individuals with Disabilities Education Act and State funds designated or appropriated for early intervention services or programs may be used by the lead agency to pay the provider of services (A)

- 1 pending reimbursement from the appropriate State agency or (B)
- 2 if (i) the claim for payment is denied in whole or in part by a
- 3 public or private source, or would be denied under the written
- 4 terms of the public program or plan or private plan, er (ii)
- 5 use of private insurance for the service has been exempted
- 6 under Section 13.25, or (iii) parental consent has not been
- 7 <u>obtained for the use of private insurance</u>. Payment under item
- 8 (B)(i) may be made based on a pre-determination telephone
- 9 inquiry supported by written documentation of the denial
- supplied thereafter by the insurance carrier.
- 11 (d) Nothing in this Act shall be construed to permit the
- 12 State to reduce medical or other assistance available or to
- 13 alter eligibility under Title V and Title XIX of the Social
- 14 Security Act relating to the Maternal Child Health Program and
- 15 Medicaid for eligible infants and toddlers in this State.
- 16 (e) The lead agency shall create a central billing office
- 17 to receive and dispense all relevant State and federal
- 18 resources, as well as local government or independent resources
- 19 available, for early intervention services. This office shall
- 20 assure that maximum federal resources are utilized and that
- 21 providers receive funds with minimal duplications or
- 22 interagency reporting and with consolidated audit procedures.
- 23 (f) The lead agency shall, by rule, create a system of
- 24 payments by families, including a schedule of fees. No fees,
- 25 however, may be charged for: implementing child find,
- 26 evaluation and assessment, service coordination,

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administrative and coordination activities related to the development, review, and evaluation of Individualized Family Service Plans, or the implementation of procedural safeguards and other administrative components of the statewide early intervention system.

The system of payments, called family fees, shall be structured on a sliding scale based on the family's ability to pay family income. The family's coverage or lack of coverage under a public or private insurance plan or policy shall not be a factor in determining the amount of the family fees.

Each family's fee obligation shall be established annually, and shall be paid by families to the central billing office in installments. At the written request of the family, the fee obligation shall be adjusted prospectively at any point during the year upon proof of a change in family income or family size. The inability of the parents of an eligible child to pay family fees due to catastrophic circumstances or extraordinary expenses shall not result in the denial of services to the child or the child's family. A family must document its extraordinary expenses or other catastrophic circumstances by showing one of the following: (i) out-of-pocket medical expenses in excess of 15% of gross income; (ii) a fire, flood, or other disaster causing a direct out-of-pocket loss in excess of 15% of gross income; or (iii) other catastrophic circumstances causing out-of-pocket losses in excess of 15% of gross income. The family must present proof

- of loss to its service coordinator, who shall document it, and the lead agency shall determine whether the fees shall be reduced, forgiven, or suspended within 10 business days after the family's request.
- 5 (q) To ensure that early intervention funds are used as the 6 payor of last resort for early intervention services, the lead agency shall determine at the point of early intervention 7 8 intake, and again at any periodic review of eligibility 9 thereafter or upon a change in family circumstances, whether 10 the family is eligible for or enrolled in any program for which 11 payment is made directly or through public or private insurance 12 for any or all of the early intervention services made available under this Act. The lead agency shall establish 13 14 procedures to ensure that payments are made either directly 15 from these public and private sources, when parental consent 16 has been obtained, instead of from State or federal early 17 intervention funds, or reimbursement as for payments previously made from State or federal early intervention funds. 18 (Source: P.A. 91-538, eff. 8-13-99; 92-10, eff. 6-11-01; 19 20 92-307, eff. 8-9-01; 92-651, eff. 7-11-02.)
- 21 (325 ILCS 20/13.5)
- Sec. 13.5. Other programs.
- 23 (a) When an application or a review of eligibility for 24 early intervention services is made, and at any eligibility 25 redetermination thereafter, the family shall be asked if it is

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currently enrolled in any federally funded, Department of Healthcare and Family Services administered, medical programs Medicaid, KidCare, or the Title V program administered by the University of Illinois Division of Specialized Care for Children. If the family is enrolled in any of these programs, that information shall be put on the individualized family service plan and entered into the computerized case management system, and shall require that the individualized family services plan of a child who has been found eligible for services through the Division of Specialized Care for Children state that the child is enrolled in that program. For those programs in which the family is not enrolled, a preliminary eligibility screen shall be conducted simultaneously for (i) medical assistance (Medicaid) under Article V of the Illinois Public Aid Code, (ii) children's health insurance program (any federally funded, Department of Healthcare and Family Services administered, medical programs <a href="KidCare">KidCare</a>) benefits under the Children's Health Insurance Program Act, and (iii) Title V maternal and child health services provided through the Division of Specialized Care for Children of the University of Illinois.

For purposes of determining family fees subsection (f) of Section 13 and determining eligibility for the other programs and services specified in items (i) through (iii) of subsection (a), the lead agency shall develop and use, within 60 days after the effective date of this amendatory Act

of the 92nd General Assembly, with the cooperation of the Department of Public Aid (now Healthcare and Family Services) and the Division of Specialized Care for Children of the University of Illinois, a screening device that provides sufficient information for the early intervention regional intake entities or other agencies to establish eligibility for those other programs and shall, in cooperation with the Illinois Department of Public Aid (now Healthcare and Family Services) and the Division of Specialized Care for Children, train the regional intake entities on using the screening device.

(c) When a child is determined eligible for and enrolled in the early intervention program and has been found to at least meet the threshold income eligibility requirements for any federally funded, Department of Healthcare and Family Services administered, medical programs Medicaid or KidCare, the regional intake entity shall complete an application for any federally funded, Department of Healthcare and Family Services administered, medical programs a KidCare/Medicaid application with the family and forward it to the Department of Healthcare and Family Services Ligibility. A parent shall not be required to enroll in any federally funded, Department of Healthcare and Family Services administered, medical programs as a condition of receiving services provided pursuant to Part C of the Individuals with Disabilities Education Act.

- (d) With the cooperation of the Department of Healthcare and Family Services, the lead agency shall establish procedures that ensure the timely and maximum allowable recovery of payments for all early intervention services and allowable administrative costs under Article V of the Illinois Public Aid Code and the Children's Health Insurance Program Act and shall include those procedures in the interagency agreement required under subsection (e) of Section 5 of this Act.
- (e) For purposes of making referrals for final determinations of eligibility for any federally funded, Department of Healthcare and Family Services administered, medical programs KidCare benefits under the Children's Health Insurance Program Act and for medical assistance under Article V of the Illinois Public Aid Code, the lead agency shall require each early intervention regional intake entity to enroll as an application agent a "KidCare agent" in order for the entity to complete the any federally funded, Department of Healthcare and Family Services administered, medical programs KidCare application as authorized under Section 22 of the Children's Health Insurance Program Act.
- (f) For purposes of early intervention services that may be provided by the Division of Specialized Care for Children of the University of Illinois (DSCC), the lead agency shall establish procedures whereby the early intervention regional intake entities may determine whether children enrolled in the early intervention program may also be eligible for those

services, and shall develop, within 60 days after the effective date of this amendatory Act of the 92nd General Assembly, (i) the inter-agency agreement required under subsection (e) of Section 5 of this Act, establishing that early intervention funds are to be used as the payor of last resort when services required under an individualized family services plan may be provided to an eligible child through the DSCC, and (ii) training guidelines for the regional intake entities and providers that explain eligibility and billing procedures for services through DSCC.

applying for or renewing enrollment as a provider of services in the early intervention program state whether or not he or she is also enrolled as a DSCC provider. This information shall be noted next to the name of the provider on the computerized roster of Illinois early intervention providers, and regional intake entities shall make every effort to refer families eligible for DSCC services to these providers.

19 (Source: P.A. 95-331, eff. 8-21-07.)

### 20 (325 ILCS 20/13.10)

Sec. 13.10. Private health insurance; assignment. The lead agency shall determine, at the point of new applications for early intervention services, and for all children enrolled in the early intervention program, at the regional intake offices, whether the child is insured under a private health insurance

plan or policy. Parental consent must be obtained when the lead agency or enrolled provider who is providing a family with early intervention services seeks to use the child or parent's private insurance or benefits to pay for the initial provision of early intervention services in the Individualized Family Services Plan and anytime that an increase in frequency, length, duration, or intensity is made to existing services in the child's Individualized Family Services Plan. An application for early intervention services shall serve as a right to assignment of the right of recovery against a private health insurance plan or policy for any covered early intervention services that may be billed to the family's insurance carrier and that are provided to a child covered under the plan or policy.

(Source: P.A. 92-307, eff. 8-9-01.)

- 16 (325 ILCS 20/13.15)
- 17 Sec. 13.15. Billing of insurance carrier.
  - (a) Subject to the restrictions against private insurance use on the basis of material risk of loss of coverage, as determined under Section 13.25, each enrolled provider who is providing a family with early intervention services shall bill the child's insurance carrier for each unit of early intervention service for which coverage may be available and parental consent has been obtained. The lead agency may exempt from the requirement of this paragraph any early intervention

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service that it has deemed not to be covered by insurance plans. When the service is not exempted, providers who receive a denial of payment on the basis that the service is not covered under any circumstance under the plan are not required to bill that carrier for that service again until the following insurance benefit year. That explanation of benefits denying the claim, once submitted to the central billing office, shall be sufficient to meet the requirements of this paragraph as to subsequent services billed under the same billing code provided to that child during that insurance benefit year. Any time limit on a provider's filing of a claim for payment with the central billing office that is imposed through a policy, procedure, or rule of the lead agency shall be suspended until the provider receives an explanation of benefits or other final determination of the claim it files with the child's insurance carrier.

- (b) In all instances when an insurance carrier has been billed for early intervention services, whether paid in full, paid in part, or denied by the carrier, the provider must provide the central billing office, within 90 days after receipt, with a copy of the explanation of benefits form and other information in the manner prescribed by the lead agency.
- (c) When the insurance carrier has denied the claim or paid an amount for the early intervention service billed that is less than the current State rate for early intervention services, the provider shall submit the explanation of benefits

with a claim for payment, and the lead agency shall pay the provider the difference between the sum actually paid by the insurance carrier for each unit of service provided under the individualized family service plan and the current State rate for early intervention services. The State shall also pay the family's co-payment or co-insurance under its plan, but only to the extent that those payments plus the balance of the claim do not exceed the current State rate for early intervention services. The provider may under no circumstances bill the family for the difference between its charge for services and that which has been paid by the insurance carrier or by the State.

- 13 (Source: P.A. 97-813, eff. 7-13-12.)
- 14 (325 ILCS 20/13.30)
  - Sec. 13.30. System of personnel development. The lead agency shall provide training to early intervention providers and may enter into contracts to meet this requirement. If such contracts are let, they shall be bid under a public request for proposals that shall be posted on the lead agency's early intervention website for no less than 30 days. This training shall include, at minimum, the following types of instruction:
  - (a) Courses in birth-to-3 evaluation and treatment of children with developmental disabilities and delays (1) that are taught by fully credentialed early intervention providers or educators with substantial experience in evaluation and

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- treatment of children from birth to age 3 with developmental disabilities and delays, (2) that cover these topics within each of the disciplines of audiology, occupational therapy, physical therapy, speech and language pathology, developmental therapy, including the social-emotional domain of development, (3) that are held no less than twice per year, (4) that offer no fewer than 20 contact hours per year of course work, (5) that are held in no fewer than 5 separate locales throughout the State, and (6) that give enrollment priority to early intervention providers who do not meet the experience, education, or continuing education requirements necessary to be fully credentialed early intervention providers; and
- (b) Courses held no less than twice per year for no fewer than 4 hours each in no fewer than 5 separate locales throughout the State each on the following topics:
  - (1) Practice and procedures of private insurance billing.
    - (2) The role of the regional intake entities; service coordination; program eligibility determinations; family fees; any federally funded, Department of Healthcare and Family Services administered, medical programs Medicaid, KidCare, and Division of Specialized Care applications, referrals, and coordination with Early Intervention; and procedural safeguards.
      - (3) Introduction to the early intervention program,

- 1 including provider enrollment and credentialing, overview
- of Early Intervention program policies and regulations,
- 3 and billing requirements.
- 4 (4) Evaluation and assessment of birth-to-3 children;
- 5 individualized family service plan development,
- 6 monitoring, and review; best practices; service
- 7 guidelines; and quality assurance.
- 8 (Source: P.A. 92-307, eff. 8-9-01.)
- 9 (325 ILCS 20/13.50 rep.)
- 10 Section 10. The Early Intervention Services System Act is
- amended is amended by repealing Section 13.50.
- 12 Section 99. Effective date. This Act takes effect upon
- 13 becoming law.

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