Illinois Law Enforcement Training Standards Board

4500 South Sixth Street Road

Room 173

Springfield, IL 62703-6617

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1350 Aurora Ave.

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To whom it may concern,

Below is the annual report submitted by the Naperville Police Department in compliance with **50 ILCS 706/10-25**.

**50 ILCS 706/10-25** states:

Sec.10-25 Reporting.

(a) Each law enforcement agency must provide an annual report on the use of officer-worn body cameras to the Board, on or before May 1 of the year. The report shall include:

(1) a brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras;

(2) the number of officer-worn body cameras utilized by the law enforcement agency;

(3) any technical issues with the equipment and how those issues were remedied;

(4) a brief description of the review process used by supervisors within the law enforcement agency; and

(5) any other information relevant to the administration of the program.

Each section of **50 ILCS 706/10-25(a)** is addressed as follows:

* The Naperville Police Department is a municipal agency in DuPage and Will Counties with 185 sworn officers.
* The Naperville Police Department has a Patrol Division and an Investigations Division.
  + Specialty units fall under the umbrella of these two divisions.
  + All sworn personnel are trained in the operation and use of body-worn cameras.
  + These cameras are used in accordance with the state statute.
* The program went operational on May 15th, 2022.
  + In accordance with state mandates, all sworn members of the Naperville Police Department wear body-worn cameras while on duty.
* Fourteen spare cameras are kept at the police department in a ready state when in-service cameras require maintenance or repair.

Three (3) Technical issues were reported:

1. Problem reported: One camera would randomly reboot during a shift.  Remedy: IT performed a hard reset which resolved the issue.
2. Problem reported: One camera would not hold a charge for the duration of a shift.  Remedy: camera was returned to the manufacturer for troubleshooting.
3. Problem reported: One camera would not power up and no lights turn on when connected to power.  Remedy: camera was returned to the manufacturer for troubleshooting.

Review process by supervisors at the Naperville Police Department:

1. Department members are employing the body-worn cameras consistent with not only the statute, but also the Naperville Police Department General Order 41.26
2. Supervisors must be notified of any concerns with functionality of the camera or its accessories. Supervisors are instructed to assign a spare camera when malfunctioning/damaged body-worn cameras are taken out of service.
3. An inquiry is initiated when a camera is lost, missing, or damaged.
4. Each shift supervisor reviews two randomly selected videos per officer. This is completed quarterly to ensure compliance with department policies and procedures.
5. The review process is documented in a standardized department application and saved for reference.

At this time, the program is operating as intended and there is no other relevant information to report.

Respectfully submitted,

Russell Matson

Deputy Director of Administrative Services