

Illinois Commerce Commission

Annual Report to the Governor
and General Assembly



Transportation Regulatory Fund

Fiscal Year 2024



State of Illinois

Illinois Commerce Commission

Douglas Scott
Chairman

160 North LaSalle Street
Chicago, Illinois 60601

October 10, 2024

The Honorable JB Pritzker
Governor

The Honorable Members of the General Assembly

Dear Governor Pritzker and Members of the General Assembly,

In compliance with Section 18c-1604 of the Illinois Commercial Transportation Law (625 ILCS 5/18c-1604), the Illinois Commerce Commission is submitting an annual report of expenditures from the Transportation Regulatory Fund.

This report contains information pertaining to all monies deposited in the Transportation Regulatory Fund, all expenditures from the Transportation Regulatory Fund, a listing of and description by function of all staff positions and the methods used to allocate expenses between the Transportation Regulatory Fund and other funds.

Should you have any questions regarding this report, please contact Sarah Ryan, Director of Governmental Affairs at 217-785-2449 or by email at sarah.ryan@illinois.gov.

Sincerely,

A handwritten signature in black ink that reads "Douglas P. Scott".

Douglas P. Scott
Acting Chairman

Illinois Commerce Commission
Transportation Regulatory Fund

Annual Report for Expenditures

For Fiscal Year 2024

Section 18c-1604 of the Illinois Commercial Transportation Law, 625 ILCS 5/18c-1604, requires the Illinois Commerce Commission to submit to the Governor and the General Assembly an annual report of expenditures from the Transportation Regulatory Fund. Section 18c-1604 states as follows:

“Annual Report of Expenditures. The Commission shall, within 60 calendar days after the end of the lapse period for each fiscal year, submit to the Governor and the General Assembly a report of the following for such fiscal year:

- (1) All monies deposited in the Transportation Regulatory Fund, showing the total and subtotals by class as defined in subsection (2) of Section 18c-1601 of this Chapter;
- (2) All expenditures from the Transportation Regulatory Fund, showing the total and the subtotals by class as defined in subsection (2) of Section 18c-1601 of this Chapter;
- (3) A listing and description by function of all staff positions actually funded, in whole or in part, at any time during the fiscal year, from the Transportation Regulatory Fund; and
- (4) The methods used to allocate expenses between the Transportation Regulatory Fund and other funds, and between classes within the Transportation Regulatory Fund.”

Subsection (2) of Section 18c-1601 of the Illinois Commercial Transportation Law, 625 ILCS 5/18c-1601, requires that the Commission “account separately for monies from the following classes:

- (a) motor carriers of property (other than carriers engaged in non-relocation towing);
- (b) rail carriers; and
- (c) other monies.”

This report is provided in accordance with the above stated requirement.

625 ILCS
Paragraph 5/18c
Section 1604
Requirement (1)

ILLINOIS COMMERCE COMMISSION
Transportation Regulatory Fund
FY2024 Income

INCOME ACCOUNT CODE	<u>TOTAL</u>	<u>MOTOR CARRIER</u>	<u>RAILROAD</u>
Intrastate Authority Franchise Fees	146,625	146,625	
Intrastate Authority Applications	163,650	163,650	
Interstate Stamps/Receipts	3,516,993	3,516,993	
Safety Relocator Application/Registrations	644,100	644,100	
Petition to Reinstate License	26,100	26,100	
Transfers	1,800	1,800	
Lease Agreement	54,345	54,345	
Exemption Certificates	4,050	4,050	
Copying	-		
Gross Revenue Tax-Railroads	777,495		777,495
Miscellaneous Fees	34,164	34,164	
IEMA Radio Grant Reimbursement	-		
Relocator's License Fees	26,100	26,100	
Relocator Tow Record/Invoice	1,023,750	1,023,750	
Operator's License Fees	27,390	27,390	
Dispatcher License Fees	4,440	4,440	
Administrative Citations	646,025	646,025	
Civil Penalties	156,000	156,000	
Broker's License	600	600	
Railroad Route Miles	308,144		308,144
Railroad Crossing	281,008		281,008
Grade Crossing Protection Fund	5,500,000		5,500,000
Warehouse License	37,450	37,450	
Warehouse Facility License	20,500	20,500	
Collateral Recovery Agency Fees	21,725	21,725	
Collateral Recovery Manager Fees	15,200	15,200	
Collateral Recovery Employee Fees	31,200	31,200	
Collateral Recovery Intern Fees	-		
Collateral Recovery Tickets	1,261,500	1,261,500	
Collateral Recovery - Miscellaneous Fees	10,866	10,866	
TOTAL	<u>14,741,220</u>	<u>7,874,573</u>	<u>6,866,647</u>

625 ILCS
Paragraph 5/18c
Section 1604
Requirement (2)

ILLINOIS COMMERCE COMMISSION
Transportation Regulatory Fund
FY2024 Expenditures

LINE ITEM	<u>TOTAL EXPENDITURES</u>	<u>MOTOR CARRIER</u>	<u>RAILROAD</u>
Personal Services	7,318,101	3,516,823	3,801,278
Retirement	3,861,089	1,854,793	2,006,296
Social Security	470,415	193,686	276,729
Group Insurance	1,692,965	840,139	852,826
Contractual Services	524,725	296,515	228,210
Travel	55,067	17,335	37,732
Commodities	26,388	23,329	3,059
Printing	40,555	39,611	944
Equipment	121,620	8,281	113,339
Electronic Data Processing	491,587	239,161	252,426
Telecommunications	103,505	68,920	34,585
Operation of Auto	82,936	44,790	38,146
Lump Sum	-	-	-
Refunds	350	350	-
TOTAL	14,789,303	7,143,733	7,645,570

ILLINOIS COMMERCE COMMISSION
Transportation Regulatory Fund

The listing below represents all Commerce Commission employees by job titles that were funded from the Transportation Regulatory Fund in FY 2024. This listing also provides a brief description of the major responsibilities of each job title and is sorted in Bureau order.

Office of Chairman and Commissioners

Chief Internal Auditor Directs the agency's internal audit program.

Office of the Executive Director

Deputy Executive Director Subject to management approval, assists the Executive Director and Administrator of the Illinois Commerce Commission's staff in a manner that encourages loyalty to the organization's principles, innovation, and achievement of the agency's goals and objectives by: developing policy proposals that address current and future issues; planning, defending, and administering the agency's budget; ensuring that personnel guidelines are adhered to in a fair and equitable manner; and ensuring the agency fulfills its statutory obligations.

Bureau of External Affairs

Director of Governmental Affairs Assists with the administration of the governmental and legislative program; maintains cooperative working relationships with representatives of governmental agency management, officials, community and civic organizations and representatives of various branches of legislation.

Bureau of Planning and Operations

Assistant Director

Performs highly responsible and complex managerial and supervisory functions in directing the activities of the Administrative Services Division; formulates, interprets, develops and implements new and revised policies of the Division. Directs and coordinates the administration of the Administrative Services Division budget; assures budget compliance in monitoring and tracking the Administrative Services Division expenditures in consultation with Division Director – Administrative Services Division; effectively recommends renewal or termination of contracts of consultants assigned to assist staff in Commission business; provides administrative guidance and direction.

Manager

Assisting with the development, analysis and interpretation of statistical and accounting information in order to appraise operating results, performance against budget, and other matters bearing on the fiscal soundness and operating effectiveness of the organization.

Executive I

Serves as the agency vehicle coordinator for the ICC; organizes, plans, executes, controls and evaluates the operation of the ICCs vehicle program. Performs audits and verifies purchase and voucher information; compiles, examines and maintains budgeting, forecasting and spending information for Agency expenditures.

Information Systems Analyst II (3 Positions)

Performs general and routine professional support for computer equipment and associated software.

Information Services Specialist II

Performs general and routine professional support for computer equipment and associated software.

Communications

Director

Plans, develops, organizes, controls and manages the agency's internal communications, media relations and public relations strategies and tactics, providing editorial and composition support for ICC publications and maintaining ongoing communication with senior management and external media organizations

Transportation Division

Bureau Chief

Manages the Transportation Division.

General Services Administrator I

Serves as coordinator of day-to-day administrative options of the Transportation Bureau.

Technical Advisor(2 positions)

Staff attorney, represents Division in court and before the Commission.

Chief Transportation Counsel

Provides broad range of legal services to the Transportation Division, directs program and staff.

Compliance Specialist

Oversees the development, implementation, and management of the Motor Carrier Compliance Service, a statewide administrative enforcement program pertaining to motor carrier safety and financial responsibility compliance required under the laws of Illinois.

Police Chief

Oversees the Commission's police activities including on-the-road enforcement and administrative staff functions.

Assistant Police Chief

Assists with the management of Commission police activities including on-the-road enforcement and administrative staff functions.

General Services Administrator I

Provides administrative support for statewide Commission enforcement program.

Receptionist (3 positions)

Provides secretarial and clerical support for Commission enforcement program.

Public Service Administrator	Supervises a compliance team of Commerce Commission Police Officers in the Down-State Area, exercises powers of arrest with full enforcement authority; ensures proper enforcement of all applicable State and Federal laws; prioritizes the annual plan of work; contributes to the preparation of the enforcement budget; and establishes cooperative relationships with other law enforcement agencies.
Transportation Investigator II	Conducts investigations of relocation towing companies, non-sworn.
Police Officer II(6 positions)	Conducts on-the-road enforcement and investigations of intrastate motor carriers.
Police Officer I(1 position)	Conducts on-the-road enforcement and investigations of intrastate motor carriers.
Transportation Industry Analyst III	Performs staff functions related to the household goods carrier enforcement program including tariffs, audit and dispute resolution.
ICC Police Sergeant (1 position)	Performs day-to-day supervision of the Commission's sworn and non-sworn police section employees.
Manager - Review and Examination	Directs transportation hearings program.
Receptionist	Provides secretarial and clerical support to the hearings program.
Administrative Law Judge IV (2 positions)	Hears cases for household goods carrier authority, relocation towing licenses and railroad crossing improvement petitions.
Manager	Supervises the day-to-day activities of the Processing and Information Section of the Transportation Bureau. Assigns work to staff members and monitors workflow in order to ensure the Section is providing timely and responsive customer service to regulated entities.
Transportation Industry Customer Service Representative II (6 positions)	Provides services to the public, transportation and insurance industries consistent with the clerical and technical tasks related to various laws, rules and regulations.

Rail Safety Program Administrator	Directs the Railroad Safety Program.
Railroad Safety Specialist IV (6 positions)	Provide staff work related to the design, installation and maintenance of railroad warning and traffic warning signal systems, investigation of crossing collisions and incidents.
Railroad Safety Specialist III (5 positions)	Provide staff work on cases involving the improvement of railroad grade crossings and crossing separations, conduct crossing signal and surface inspections and conduct Operation Lifesaver Public Education Program.
Railroad Safety Specialist III	Conduct inspections to determine railroad company compliance with operating practice standards.
Railroad Safety Specialist III (2 positions)	Conduct inspections of railroad equipment and facilities carrying or handling hazardous materials.
Railroad Safety Specialist III (3 positions)	Conduct inspections of mainline track operated by registered rail carriers.
Railroad Safety Specialist II	Provide staff work on cases involving the improvement of railroad grade crossings and crossing separations, conduct crossing signal and surface inspections and conduct Operation Lifesaver Public Education Program.
Receptionist	Performs secretarial and clerical support for the Railroad Safety Program.

Allocation of Expenditures
Between the Transportation Regulatory Fund
and Other Funds

Section 18c-1603(2)(b) of the Illinois Commercial Transportation Law, 625 ILCS 5/18c-1603(2)(b), details the requirements for expenses allocated partially or entirely to the Transportation Regulatory Fund.

(2) Allocation of Expenses to the Fund.

- (b) Expenses Partially Allocated Entirely to the Transportation Regulatory Fund. A portion of expenses for the following persons and activities may be allocated to the Transportation Regulatory Fund:
 - (i) The Executive Director, his deputies and personal assistants, and their clerical support;
 - (ii) The legislative liaison activities of the Office of Legislative Affairs, its constituent elements and successors;
 - (iii) The activities of the Bureau of Planning and Operations on the effective date of this amendatory Act of the 94th General Assembly, exclusive of the Chief Clerk's office;
 - (iv) The payroll expenses of Commissioners' assistants;
 - (v) The internal auditor;
 - (vi) The in-state travel expenses of the Commissioners to and from the offices of the Commission; and
 - (vii) The Public Affairs Group, its constituent elements, and its successors.
- (c) Allocation Methodology for Expenses Other Than Commissioners' Assistants. The portion of the total expenses (other than commissioners' assistants' expenses) allocated to the Transportation Regulatory Fund under paragraph (b) of this subsection shall be the portion of staff time spent exclusively on administration and enforcement of this Chapter and Chapter 18a, as shown by a time study updated at least once each 6 months. For FY 2024 the percentage allocated to the Transportation Regulatory Fund was 35%.
- (d) Allocation methodology for Commissioners' Assistants Expenses. Five percent of the payroll expenses of commissioners' assistants may be allocated to the Transportation Regulatory Fund.

Allocation of Expenditures Between Classes
Within the Transportation Regulatory Fund

The Motor Carriers of Property, Rail Carriers, and Other Modes

Actual expenditures were charged to the various modes within the transportation fund when identifiable. Where expenditures were not attributable to a specific mode, allocations were determined and applied to these expenditures.